## AMMU AND KASHMIR PUBLIC SERVICE COMMISSION

RESHAM GHAR COLONY, BAKSHI NAGAR, JAMMU - 180001

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Subject: Filling up of vacant backlog posts of Assistant Professors/Lecturers in various GMC's

and of consultants in Health & Family Welfare Department. Reference: Health & Medical Education Department's Letter No's:-

1. ME/GM/95/2011, dated 03.08.2012

3. ME-GAZ-154/2012, dated 15.06.2017

5. ME/GAZ/152/2017, dated 11.01.2018

7. ME/GAZ/149/2017, dated 11.01.2018

9. ME/GAZ/188/2014, dated 30.06.2015

11. ME/GAZ-149/2017, dated 31.12.2018

2. ME/GAZ/187/2014, dated 21.01.2019

4. ME/GAZ/153/2017, dated 11.01.2018

6. ME/GAZ/150/2017, dated 11.01.2018

8. ME/GAZ/151/2017, dated 11.01.2018

10. ME/GAZ/187/2014, dated 25.04.2019

# Notification No: /6 - PSC (DR-P) OF 2021 Dated: 12-2021

Applications through online mode are invited from the applicants who are domiciled in the Union Territory of Jammu & Kashmir and are possessing the prescribed Academic/Professional qualification and age for the following posts in terms of the Jammu and Kashmir Medical Education (Gazetted) Service Recruitment Rules, 1979 issued under SRO 517 dated 19.09.1979, Government Order No. 04-HM of 2018, dated 01.01.2018 (GMC- Kathua); Government Order No. 05-HM of 2018, dated 01.01.2018 (GMC-Doda); Government Order No. 06-HM of 2018, dated 01.01.2018 (GMC-Rajouri); Government Order No. 02-HM of 2018, dated 01.01.2018 (GMC- Baramulla) & Government Order No. 03-HM of 2018, dated 01.01.2018 (GMC-Anantnag); Government No. 181-HME of 2011, dated 15.03.2011 read with G.O No. 453-HME of 2012, dated 16.07.2012; G.O No. 72-HME of 2014; dated 30.01.2014 , G.O No. 736-HME of 2018 dated 26.12.2018 and the "Jammu & Kashmir Probationer (Conduct of Service, Pay & Allowance) and Fixation of Tenure Rules, 2020" notified vide S.O. 192 of 2020, dated: 17.06.2020 read with The Jammu & Kashmir Public Service Commission (Business and Procedure) Rules, 2021:-

- 1. Lecturers,
- 2. Assistant Professors(lecturer)
- 3. Consultants.

- > Candidates are advised to update their One Time Registration before filling the application Form.
- The Application Form together with instructions for filling up the Application Forms will be available at the website of the Commission from 28.12.2021.
- Candidates are advised to go through the instructions and all the eligibility conditions prescribed for the post before filling up the online Application Form.
- > Last date for filling up of online Application complete in all respects along with the requisite fee (online mode only) is <u>27.01.2022</u>
- > The last date for receipt of online applications provided in the notification shall be the cut-off date for determining the eligibility including acquisition of requisite educational and professional
- The minimum and maximum age will however be reckoned with reference to 1st January, 2021.
- Candidates can edit some of the fields in their online application form w.e.f 29.01.2022 to 31 01. 2022 (up to 11.59 PM). Instructions in this regard will be separately made available on the website.
- Candidates are required to upload all the mandatory prescribed/requisite documents alongwith the online application form.
- In case the mandatory prescribed/requisite documents are not uploaded with the online application form, the application form/Candidature of the applicant is liable to be rejected without any further
- > Candidates will not be required to submit a Hard copy of the online application form or any other: documents to the Commission at the time of filling up online application form.
- > The candidate will however be required to present/produce a downloaded copy of the online application form alongwith the original certificates at the time of interview.
- > Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability to pay fee or failure to login to the online application portal on account of heavy load on the website during the closing days.



## 2. Details of post with category wise breakup is given below

SC = 01
SC=01
SC=01 RBA=01
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06
r (pay scale of Rs. 9300-34800 with Grade of Pay of
Category SC=02
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11
2 <sup>nd</sup> Special Drive. (pay scale of Rs. 9300-34800 with
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st Special Drive.Level 9 52700-166700.
OM=01,
RBA=01
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al College Anantnag. (pay scale of Rs. 9300-34800
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07 ral College Baramulia (pay scale of Rs. 9300-34800
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(2)



MC DU	
Micro Biology	RBA=01
Pharmacology	RBA=01
Community Medicine	RBA=01
General Medicine	SC=01
General Surgery	SC=01
Obstetrics and Gynae	SC=01
Anaesthesiology	SC=01
Total posts in 2 <sup>nd</sup> Drive	08
Assistant Professor (lecturer) Government Medica Grade of Pay of Rs. 5400	l College Doda. (pay scale of Rs. 9300-34800 with
1 <sup>st</sup> Special Drive	
Statistician-cum-Assistant Professor (Lecturer)	OM=01
Total posts in 1st Drive	01
2 <sup>nd</sup> Special Drive.	
Anatomy	OM=01
•	RBA=01
Physiology	RBA=01
Pathology	RBA-01
Minne Diele	SC=01
Micro Biology	RBA=01
Pharmacology	RBA=01
Community Medicine	OM=01 RBA=01
Epidemiologist-cum-Assistant Professor (lecturer)	OM=01
The state of the s	OW-01
Urban Training Health Centre	OM=01
Tuberculosis and Respiratory Disease	OM=01
Pediatrics	OM=01
Child Psychologist	OM=01
Obstetrics and Gynae	RBA=01, SC=01
Anaesthesiology	RBA=01, SC=01
Total posts in 2 <sup>nd</sup> Drive	18
Assistant Professor (lecturer) Government Medical	College Kathua. (pay scale of Rs. 9300-34800 with
Grade of Pay of Rs. 5400)  1st Special Drive	
10. Statistician-cum-Assistant Professor (Lecturer)	OM=01
Total posts in Ist Drive	01
2nd Special Drive	01
Anatomy	RBA=01
Physiology	RBA=01
Micro Biology	RBA=01
Pharmacology	RBA=01
Community Medicine	RBA=01
Child Psychologist	OM=01
Obstetrics and Gynae	RBA=01
Anaesthesiology	RBA=01
Total posts in 2 <sup>nd</sup> Drive	08
<del>-</del>	College Rajouri. (pay scale of Rs. 9300-34800 with
Grade of Pay of Rs. 5400)	
1 <sup>st</sup> Special Drive	
Statistician-cum-Assistant Professor (Lecturer)	OM=01
Total posts in Ist Drive	01
2 <sup>nd</sup> Special Drive	
Anatomy	OM=01,
DI : I	RBA=01
Physiology	RBA=01



Pathology	RBA=01
Micro Biology	RBA=01
Pharmacology	RBA=01
Community Medicine	RBA=01
Epidemiologist-cum-Assistant Professor (lecturer)	OM=01
Anaesthesiology	RBA=01
	SC=01
Total Post in 2 <sup>nd</sup> Drive	10
Consultant, Health & Family Welfare Departmen Pay of Rs. 6600	t 1st Special Drive (15600-39100) with Pay Grade of
Paediatrics	SC=02
Gynaecologist	SC=01,
	ALC=02,
Anaesthesiology	SC=01,
	ST=01,
O. kd. 1 1	ALC=02 RBA=01
Ophthalmology	
CD&TB	OM=01
MCH	RBA=01
	SC=01
Pathology	RBA=01
Orthopaedics	SC=01
Total posts in Ist Drive	15
Grand Total	Ist Drive 40
	2 <sup>nd</sup> Drive 54
	94

3. Prescribed Qualification

Name of discipline	Prescribed Qualification			
	Lecturer Super Specialty, GMC Srinagar			
Surgical Oncology	M.Ch (Surgical Oncology) / DNB (Surgical Oncology)			
	OR			
		r MS (ENT)/DNB(ENT)/MS(Orthopaedics)/		
		years teaching experience in Surgical		
		egistrar/Demonstrator/ Tutor in a Medical		
	College or teaching Medical Institu			
Endocrinology	DM (Endocrinology)/ DNB (Endoc			
	MD OF 199 A DND OF P.S.	OR		
		e) or MD (Paediatrics) or DNB (Paediatrics)		
		e in Endocrinology as a Resident / Registrar/		
		al College or teaching Medical Institute		
Medical Oncology	recognized by Medical Council of DM (Medical Oncology)/ DNB (	Modical Oncology		
Wiedical Officology	DIVI (Medical Offcology )/ DIVB (1	OR		
	MD (Medicine) or DNB (Medicin	~^~		
	MD (Medicine) or DNB (Medicine) or MD (Radio therapy) or DNB (Radio Therapy) or MD (Paediatrics) or DNB (Paediatrics) with two years teaching			
	experience in Medical Oncology as a Resident / Registrar/ Demonstrator/			
	Tutor in a Medical College or teaching Medical Institute recognized by			
	Medical Council of India.			
CVTS	M.Ch (Cardio Vascular & Thoracic Surgery)/ M.Ch (Cardiac Surgery)/ M.Ch			
	(Vascular Surgery)/ M.Ch (Thoracic Surgery)/ DNB (Cardio Vascular &			
		(Cardio Surgery)/ DNB (Vascular		
	Surgery)/DNB(Thoracic Surgery)			
Cardiology				
Lecturer GMC Jammu/				
Name of the Discipline	Qualification	Experience.		
Anaesthesiology	MD/MS (Anesthesiology)	As Registrar / Tutor, Demonstrator or a		
	DFACS Specialty, Board of	Senior Resident for a period of two years		
	Anesthesiology (USA) or	in a recognized Teaching Medical		
	equivalent qualification.	Institution recognized by the Medical		
	equivalent quantication.	Council of India or the University of		
		Jammu/Kashmir.		
Medicine	M.D. (Medicine/General	As Registrar/Tutor, Demonstrator or a		
	Medicine) MRCP, FRCP,	Senior Resident for a period of two years		
		in a recognized Teaching Medical		



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	Specialty Board of Internal Medicine (USA) or an equivalent qualification in the subject.	Institution recognized by the Medical Council of India or the University of Jammu/Kashmir.	
Radio Diagnosis	M.D (Radio Diagnosis and Imaging); M.D/M.S Radiology; Specialty board of Radiology (USA) or equivalent qualification.	As Registrar/Tutor, Demonstrator or Senior Resident for a period of two year in a recognized Teaching Medical Institution such as AIIMS New Delh Chandigarh, JIMER Pondicherry and such other institutions, as are recognized by the Medical Council of India.	
Forensic Medicine	M.D in (Forensic Medicine) M. D (Pathology); M. D (Path and Bact); Ph. D; D. Sc; Speciality Board of Pathology (USA) M. R. C. Path (UK)	As Registrar/Tutor, Demonstrator or a Senior Resident for a period of two years in a recognized Teaching Medical Institution recognized by the Medical Council of India or the University of Jammu/Kashmir.	
ENT	M.S. (ENT)/Specialty board of Oto-Rhino-Laryngology (USA) or equivalent qualification.	As Registrar / Tutor, Demonstrator or a Senior Resident for a period of two years in a recognized Teaching Medical Institution recognized by the Medical Council of India or the University of Jammu/Kashmir.	
CD&TB	M.D in (Tuberculosis and Chest diseases) or equivalent qualifications.	As Registrar / Tutor, Demonstrator or a Senior Resident for a period of two years in a recognized Teaching Medical Institution recognized by the Medical Council of India or the University of Jammu/Kashmir.	
Radio Therapy	M.D (Radiotherapy) M.D/M.S Radiology, Specialty Board of Radiology (USA) or equivalent qualification	As Registrar / Tutor, Demonstrator or a Senior Resident for a period of two years in a recognized Teaching Medical Institution recognized by the Medical Council of India or the University of Jammu/Kashmir.	
Nuclear Medicine	M.D (Nuclear Medicine)/ M.D (Radio-therapy) with two years experience in Nuclear Medicine in a recognized Centre/M.D Medicine with DRM/M.D (Radio-Diagnosis) with two years experience in Nuclear Medicine in a recognized centre/M.D (Bio-Physics or its equivalent in Bio-Physics with DRM or DNM or DNB in Nuclear Medicine with two years experience in Nuclear Medicine in a recognized Centre.		
Assistant Professor cum	Lecturer in GMC-Anantnag/Baran	nulla/Doda/Kathua/Rajouri	
Name of the Discipline	Qualification	Experience	
Anatomy	i. For MBBS Degree Holders:- MD in concerned discipline duly recognized by Medical Council of India ii. For Non-MBBS Degree Holders: Ph.D in concerned discipline from a University duly recognized by University Grant Commission.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS.	
Physiology	i. For MBBS Degree Holders:- MD in concerned discipline duly recognized by Medical Council of India ii. For Non-MBBS Degree Holders: Ph.D in concerned	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the	



	discipline from a University duly recognized by University Grant Commission.  University of Kashmir/Jammu/SKI		
Pathology	i. For MBBS Degree Holders:-  Post-Graduate Degree in Pathology i.e, MD Pathology/Path. And Bact.,  ii. For Non-MBBS Degree Holders: Ph.D., D.Sc. Specialty board of Pathology (USA) or MRCP, Path. (UK)	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS.	
Micro Biology	i. For MBBS Degree Holders:-  MD/MS in Bacteriology/Microbiology/, MBBS with M.SC /Bacteriology/Micro biology in concerned discipline duly recognized by Medical Council of India  ii. For Non-MBBS Degree Holders: Ph.D in concerned discipline from a University duly recognized by University Grant Commission.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS.	
Pharmacology	i. For MBBS Degree Holders:- MD Pharmacology/Ph.D in Concerned discipline duly recognized by Medical Council of India ii. For Non-MBBS Degree Holders: M.Sc (Medical Pharmacology with Ph.D Medical Pharmacology or M.Sc Medical Pharmacology with DSC Medical Pharmacology with DSC Medical Pharmacology in concerned discipline from a University duly recognized by University Grant Commission.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS	
Community Medicine	MD in (Social & Preventive Medicine/ Community Medicine) duly recognized by Medical Council of India.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS	
Epidemiologist-cum- Assistant Professor (lecturer)	MBBS/MD in concerned discipline duly recognized by Medical Council of India.	y recognized by Teaching/Research experience a	
Urban Training Health Centre	raining Health MD in (Social & Preventive Medicine/ Community Medicine) duly recognized by Medical Council of India.  Having minimum of 02 y Teaching/Research experience Registrar/Tutor, Demonstrator or Senior Resident from a recogn teaching medical Institution recognized the Medical Council of India or University of Kashmir/Jammu/SKIMS		
Tuberculosis and Respiratory Disease	MD/Ms in concerned discipline duly recognized by Medical Council of India.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the	

		University of Kashmir/Jammu/SKIMS		
Paediatrics	MD Paediatrics in concerned discipline duly recognized by Medical Council of India.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS		
Child Psychologist	M.A/M.Sc in Psychology with M.Phil in Clinical Psychology or M.A/MSc in Psychology with a Clinical Psychologist certification duly recognized by MCI	Having at least two years experience in Child and Adolescent Mental Health in a teaching Medical Institute recognized by the MCI or University of Kashmir/Jammu/SKIMS		
Obstetrics and Gynae	MD/MS in Obstetrics and Gynecology from University/ Institution duly recognized by Medical Council of India.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS		
Anaesthesiology	MD/MS in concerned discipline duly recognized by Medical Council of India.	Having minimum of 02 years Teaching/Research experience as Registrar/Tutor, Demonstrator or as Senior Resident from a recognized teaching medical Institution recognized by the Medical Council of India or the University of Kashmir/Jammu/SKIMS		
Statistician-cum- Assistant Professor	M.Sc/Ph.D in Statistics duly recognized by Medical council of India	Having Minimum of 02 years Teaching/Research experience as Registrar/Demonstrator as Senior Resident from the recognized Medical teaching Medical Institution recognized by the Medical Council of India or the University of Kashmir /Jammu /SKIMS		
General Medicine	MD Medicine in concerned discipline duly recognized by Medical Council of India.	Having Minimum of 02 years Teaching/Research experience as Registrar/Demonstrator as Senior Resident from the recognized Medical teaching Medical Institution recognized by the Medical Council of India or the University of Kashmir /Jammu /SKIMS		
General Surgery	MS Surgery/General Surgery in concerned discipline duly recognized by Medical Council of India.	Having Minimum of 02 years Teaching/Research experience as Registrar/Demonstrator as Senior Resident from the recognized Medical teaching Medical Institution recognized by the Medical Council of India or the University of Kashmir /Jammu /SKIMS		
Consultant in Health &	Family Welfare Department			
Qualification	i) MBBS or possession of recognized Graduate qualifications in the First or Second Schedule or Part-II of the 3 <sup>rd</sup> Schedule (other than Licentiate qualification) to the Indian Medical Council Act, 1956, Holders of Education qualifications included in the part II of the 3 <sup>rd</sup> Schedule should fulfill the conditions stipulated in sub-section (3) of section (13) OF Indian Medical Council, Act, 1956 and			
	ii) Possession of Post Graduate Degree in the respective specialty mentioned in Part "A" of Annexure to the Schedule with two years experience in the profession in a responsible position connected with specialty			
	OR			
	Possession of Postgraduate Diploma mentioned for the concerned subject in part "B" of Annexure to the Schedule with three years experience in the profession in the responsible position connected with specialty.			



#### 4. Age as on 1st January 2021

The requirement of age for candidates belonging to Open Merit (OM) & various Reserved Categories is as follows:-

i) Lecturer in GMC Jammu/Srinagar and various other Medical Colleges.

S.No.	Category	Age limit	Not born after	Not born before
1	OM	40	01.01.2003	01.01.1981
2	RBA/SC/ST/ALC/	43	01.01.2003	01.01.1978
3	PHC	42	01.01.2003	01.01.1979
4	In service candidate	45	01.01.2003	01.01.1976

ii. Lecturer Super Speciality in GMC Jammu/Srinagar

	S.No.	Category	Age limit	Not born after	Not born before
Ì	1	OM/RBA/ST/SC/ALC	50	01.01.2003	01.01.1971

#### 5. Reservation

- i. A candidate seeking his/her consideration under any Reserved Category must ensure that he/she possesses a valid requisite Category certificate as on the cut-off date.
- ii. The candidature of the candidates will be provisional till the genuineness of the reserved category certificate is verified by the Appointing Authority.
- iii. Candidates may note that in case a claim for reservation is made on the basis of false/fake/fraudulent certificate, he/she shall be debarred from the examination(s) conducted by the J&K Public Service Commission, in addition to any other penal action as may be deemed appropriate.

#### 6. Domicile

The candidate should be a Domicile of the Union Territory of Jammu & Kashmir. The candidate must possess a valid Domicile Certificate issued by the Competent Authority in the prescribed format as on the last date prescribed for submission of online application form.

#### 7. Requisite Fee

After successful submission of the online application form, candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is given below:

General Category = Rs.1000.00 Reserved Categories = Rs.500.00 PHC Candidates = Nil.

Note:

- i. The application Form submitted without deposition of the fee, which gets substantiated through reflection of the same on the application form, such application form shall be treated as incomplete and candidature shall be deemed to have been rejected without any notice. No representation against such rejection shall be entertained.
- ii. Submission of multiple applications by way of prefixing Mr/Ms or through generation of multiple User ID's or any other mode, followed by either non-payment of fee particulars or fee particulars (TID) of one application (RID) being mentioned against another application with a different RID would lead to rejection of the online application. The applicants who are submitting multiple applications should note that only the applications with higher Registration ID (RID) number shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID number. Besides a strict disciplinary action shall be taken including the cancellation of candidature and debarment for future examinations of J&K PSC will be taken against such applicants.

#### 8. Documents to be uploaded

While filing the online application form the applicants are required to upload the documents as per details given below:

#### a) Documents (Mandatory):-

- i. Date of Birth certificate (Secondary School/Matric Certificate- 01 leaf.
- ii. Domicile certificate 01 leaf
- iii. M.B.B.S Degree certificate along with consolidated Marks Cards-upto 05 leaves
- iv. PG Diploma/PG/DNB (BS) alongwith consolidated marks card (for non-clinical posts) Certificate, along with Registration certificate, from competent authority-upto 04 leaves.
- v. DM/M.Ch/DNB (SS) certificate along with result Notification- upto 03 leaves (when applying for Lecturer Super Specialty in GMC Jammu/ Srinagar).
- vi. Certificate to the effect that DNB in the relevant Super Specialty has been done from a 500 bedded institution/ hospital or one year Senior Residency or equivalent experience, on prescribed format, from an Institution/Hospital duly recognized by the Medical Council of India, now National Medical Commission, (where applicant is applying for the Super Specialty post on the basis of DNB).
- vii. Verification Certificate from NBE for equivalence of DNB qualifications with MD/MS or DM/M.Ch as per MCI Notification No. MCI-12(2)/2010- Med.Misc dated 11.06.2012 -01 leaf
- viii. Two years experience certificate from the teaching institutions recognized by the Medical Council of India (now National Medical Commission), as per format (Except for the post of Lecturer Super Specialty in GMC Jammu/Srinagar), 01 leaf

#### b) Documents (Mandatory) if claiming benefit under that category):-

- i. Valid category certificate 01 leaf
- ii. For Physically Challenged Candidates Disability certificate on the prescribed format, if required 01 leaf.
- iii. In-Service Certificate Signed by HOD.

## C) Any other document for which the candidate is claiming weightage as per provisions laid down in J&K (Business and Procedure) Rules, 2021:-

- i. Certificate of Distinction In Sports in terms of J&K (Appointment of Outstanding Sports Persons) Rules, 1998- 01 Leaf
- ii. "C" Certificate in NCC activities- 01 Leaf
- iii. Gold Medal Certificate for overall first position in the minimum prescribed qualification- 01 leaf. In case the convocation for award of Gold Medal has not been convened, a certificate from the competent authority shall be uploaded to the effect that he/she is entitled to Gold Medal for securing overall first position in the prescribed qualification and that the Gold Medal shall be awarded in the

  Convocation of the University/Institution.
- iv. List of Research Papers/Publications as per format-01 leaf
- v. List of Conferences (Participation & Presentation) as per format 01 leaf
- vi. List of Books as per format- 01 leaf.
- vii. DM/M.Ch/DNB(Super Specialty)

It may be noted that no further opportunity to upload any document shall be provided hereafter—and action under rules including rejection of application form/candidature etc will be taken.

#### 9. Scheme of Selection

Selection shall be made in accordance with the provisions laid down in the Jammu & Kashmir Public Service Commission's (Business & Procedure) Rules, 2021 as amended from time to time.

Candidates are especially advised to apprise themselves with the provisions of Rule 44 of the Jammu & Kashmir Public Service Commission's (Business & Procedure) Rules, 2021.

## 10. Important instructions regarding filling up of online applications are given herein below:

i. Candidates are required to apply online through the website of the Commission i.e. http://www.jkpsc.nic.in. No other means /mode of application shall be accepted.



- ii. Candidates are first required to go to the JKPSC website http://www.jkpsc.nic.in and click on the link "One Time Registration" or click on Login menu if you have already created your profile with the JK PSC.
- iii. After logging into your account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact information & educational qualification, service details etc.
- iv. The candidate shall also be required to upload the image of date stamped recent passport size color photograph and signature. The photograph should not be taken earlier than 01.01.2021.
- v. Size of the photograph (passport size) and signature must be between 10kB to 20kB in \*.jpeg or \*.jpg only.
- vi. After successful submission of all the details in your OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.
- vii. Click on the "show examination" as shown against the respective post/examination you want to apply.
- viii. On Clicking on the "show examination" a window will appear on your computer screen. Select the month of the advertisement notification for which you want to apply, a link(s) for the post(s) will appear on the computer screen.
- ix. An "APPLY" button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.
- x. On clicking "APPLY" button, an instruction window will appear. Candidates should read instructions carefully before clicking on "APPLY" button at the bottom of the webpage.
- xi. On clicking "APPLY" button, the system will display all facts/particulars that a candidate may have mentioned while filling up the necessary fields of his/her OTR account. Candidate shall fill up the remaining required fields in the application form and accept the declaration thereof.
- xii. Once the candidate is satisfied *about the correctness* of the filled in details, then, he or she may click on "SUBMIT" button to finally push the data into server with successful submission report.
- xiii. On successful submission of the basic details, the candidates will be required to pay the online fee and uploading of the documents, for final submission of the online application form
- xiv. Candidates can pay the requisite fee through online mode in the "SUBMITTED APPLICATIONS" menu in your account.
- xv. After successful payment of the fee, the fee status will get reflected on the Online Application form. Candidates can check the fee status by clicking on the *Print Application Button* in the submitted Applications menu in your JKPSC account. In case the payment status shows either "not submitted or under processing or status has not been reflected on your submitted application form", candidates(s) are advised to contact the JKPSC office at Solina Srinagar/Resham Ghar Colony Jammu immediately for clarification. Further where the online fee is paid through other service providers the candidate must ensure that not only the amount of fee is debited from his/service provider's Account but also credited into the official account of JKPSC.
- xvi. The candidate would be able get the printout of his/her submitted application only after the payment of the requisite fee and uploading of mandatory prescribed/requisite documents.
- xvii. The JKPSC will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of filling up of online and therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, etc and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of document verification. When scrutiny is under taken, if any claim if made in the application is not found/substantiated by proof, the candidature will be cancelled and the Commission's decision shall be final and binding.
- xviii. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

#### 11. Editing of the online application form

Candidates who have successfully submitted the online application form along with requisite fee will be allowed to edit some of the fields in their submitted online application form w.e.f 29.01.2022 to 31.01.2022(11.59 PM). Detailed instruction in this regard will be made available on the website. Of the Commission.

### 12. Action against candidates found guilty of misconduct

Candidates are advised that they should not furnish any particulars that are false or suppress any material information.

A candidate who is, or has been, declared by the Commission, to be guilty of:

obtaining by wrongful support of his/her candidature by any means, or



- ii. impersonating, or
- iii. procuring impersonation by any person, or
- iv. submitting fabricated documents or documents which have been tampered with or
- v. making statements which are incorrect, or false or suppressing material information, or
- vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- vii. attempting to commit or, as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution.

#### shall be liable;

- a) to be disqualified by the Commission from selection for which he/she is a candidate, and/or
- b) to be debarred either permanently or for a specified period:
  - i) By the Commission from any selection held by them.
  - ii) By the Union Territory Government from any employment under them, and
- c) if he/she is already in service under Government, disciplinary action can be taken against him/her under the appropriate rules.

(R.K. Katoch), JKAS
Secretary

Dated: 12.2021

J&K Public Service Commission

No: PSC/DR/H&ME/35/21

Copy to the: -

1. Additional Chief Secretary to Government, Health & Medical Education Department, Civil Secretariat, J&K

2. Director, Information Department J&K. He is requested to publish the Notification in all the leading local dailies of the Union Territory of J&K, for at least three consecutive days.

3. General Manager, Govt. Press, Jammu for publication of Notification in the next issue of Govt. Gazette.

- 4. Deputy Secretary/Under Secretary (DR), J&K Public Service Commission for information.
- 5. Assistant Director, J&K Public Service Commission.
- 6. P.S. to Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
- 7. P.S. to Member \_\_\_\_\_\_\_, J&K PSC for information of Hon'ble Member.
- 8. P.A. to Secretary, J&K Public Service Commission.
- 9. P.A. to Controller of Examinations, J&K Public Service Commission
- 10. In charge website, J&K Public Service Commission for uploading of the Notification on the website.
- 11. Notice Board, J&K Public Service Commission, Srinagar/Jammu.
- 12. Stock file/Main file.