



**JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION**  
**POLO GROUND, SRINAGAR.**  
([www.jkpsc.org](http://www.jkpsc.org)/[www.jkpsc.nic.in](http://www.jkpsc.nic.in))

**TENDER NOTICE**

**NIT No: PSC/Adm/Tender/07/2011**

**Dated : 26-07-2012**

- I. Sealed Tenders affixed with Revenue Stamp of Rs. 5/- (Rupees Five only) are invited for the supply of below mentioned items to J&K Public Service Commission :

**A. Toners for Printers/Fax Machines**

S.No.	Model of the Printer/Fax- Machine	Requirement of Toners
01.	HP 1012 & HP 1020 (Toner Cartridge 12A)	24
02	HP LaserJet P1007 (Toner Cartridge 88A)	36
03.	Brother HL 2040	36
04.	Brother HL 2140 (TN 2130)	36
05.	Brother HL 5250 DN (TN 3145)	36
06.	Brother MFP 8820DN	02
07.	Xerox WC PE 220	05
08.	Xerox WC 245	02
09.	HP Laserjet M5035 MFP (Toner Cartridge 70A)	04

**B. Toners for Photocopiers**

S.No.	Model of the Photocopier	Requirement of Toners
01.	Sharp (AR-M205)	06
02.	Canon IR – 2018	12
03.	Xerox – 7242	02 sets

- II. Tenders are to be submitted on prescribed Tender Forms which can be obtained on an Application Form to be had from the office of the FA/CAO, J&K Public Service Commission, Polo Ground, Srinagar on payment of Rs. 50/- in cash or a demand draft in favour of the Secretary, J&K Public Service Commission which will not be refunded. Specifications, size, make, sample, patent quality and quantity etc. are mentioned above which can also be confirmed from the Commission's office by each tenderer before placing their tender.

- III. Tenders must be submitted in properly sealed double envelopes duly marked Tender for supply of Toners addressed to the Secretary, J&K Public Service Commission and should reach this office on or before 08.08.2012 (05:00 P.M.). The sealed tender should be handed over personally at the above office and a receipt obtained by hand. The Tenders will be opened on 09.08.2012 by the Committee headed by the Secretary or an officer duly authorized by him in the presence of any intending suppliers or their representatives who may be present.
- IV. The Commission is not bound to accept the lowest tender and may reject any tender or any part of the tender without assigning any reason therefor.
- V. Intending Tenders shall have to deposit earnest money of Rs. 5,000/- (Rupees Five thousand only) as CDR pledged to Secretary, J&K PSC, without which tenders will not be considered. The earnest money will be refunded to unsuccessful tenderers within one month of the final acceptance of the Tender.
- VI. Rates should be quoted for the type of articles specified above. In case of offer for alternative articles, full specification, make, patent, size, drawing, etc. should be furnished along with the rate.
- VII. Tenders received after the prescribed time and date will be rejected.
- VIII. The requirement is tentative and may change from time to time.
- IX. The detailed Terms and Conditions as per FORM F. C. 31-A of Jammu and Kashmir Financial Code – Volume II will apply and the same are also available on the Commission's website under Tenders.
- X. The Tenderer should be duly registered with the J&K Commercial Taxes Department under the VAT Act and copy of the TIN allotted by the Department should be enclosed with the Tender.

**Sd/-**

**Additional Secretary  
J&K Public Service Commission  
Srinagar.**