



JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION
RESHAMGARH COLONY BAKSHI NAGAR, JAMMU/
SOLINA, SRINAGAR, KASHMIR
(www.jkpsc.nic.in)

1. Sealed tenders affixed with Rs. 5/= (Rupees five only) revenue stamp are invited for the supply of below mentioned items for the J&K Public Service Commission.

<u>ITEM</u>	<u>QUANTITY RREQUIRED</u>
Envelops.	
a. 12"x 5" (with window and address of J&K Public Service Commission Jammu/Srinagar)	3000
b. 13"x 11" (Cloth lined with address of J&K Public Service Commission Jammu/Srinagar)	1000

2. Tenders are to be submitted on prescribed Tenders Forms which can be obtained from the office of FA/CAO, J&K Public Service Commission, Solina Rambagh Srinagar on payment of Rs. 50/= in cash or a demand draft in favour of Secretary, J&K Public Service Commission which will not be refunded. Specifications, size sample patent quality and quantity etc as mentioned above can be confirmed from the Commission's office by each tenderer before submitting his/her tender.
3. Tenders must be submitted in properly sealed double envelops.
4. Duly marked Tender for supply of above items should be addressed to the Secretary, J&K Public Service Commission and should reach this office on or before **06.08.2015**. The sealed tender should be handed over personally or reach through registered post at the Office of FA/CAO, J&K Public Service Commission, Solina Rambagh Srinagar. The tenders will be opened on **07.08.2015** by the Committee headed by the Secretary or an officer duly authorized by him in the presence of any intending suppliers or their representative who may wish to the present.
5. The Commission is not bound to accept the lowest tender and may reject any tender or any part of it without assigning any reason there for.
6. Intending tenderers shall have to deposit earnest money of Rs. 1500/- (Rupees one thousand five hundred only) as CDR pledged to Secretary, J&K Public Service Commission without which tenders will not be considered. The earnest money will be refunded to unsuccessful tenderers within one month of the final acceptance of the tender.
7. Rates should be quoted for the type of articles specified above in case of offer for alternate articles, full specification, make patent size, drawing etc which should be furnished along with the rate.
8. Tenders received after the prescribed time and date will be rejected.
9. The detailed terms and conditions as per Form F.C 31-A of Jammu and Kashmir Financial Code Volume-II will apply and the same are also available on the Commissions website.
10. The Tenderers should be dully registered with the J&K Commercial Taxes Department under the VAT Act and copy of TIN allotted by the Department should be enclosed with the tender.

Sd/-
Financial Advisor/CAO
J&K Public Service Commission

Dated 27. 07.2015

No. PSC/Adm/Stationary/23/2012-II