

DO NOT OPEN THIS TEST BOOKLET UNTIL YOU ARE ASKED TO DO SO

COMBINED COMPETITIVE (PRELIMINARY) EXAMINATION, 2012

Serial No.

PUBLIC ADMINISTRATION

Code No. 19



Time Allowed : Two Hours

Maximum Marks : 300

INSTRUCTIONS

1. IMMEDIATELY AFTER THE COMMENCEMENT OF THE EXAMINATION, YOU SHOULD CHECK THAT THIS TEST BOOKLET DOES NOT HAVE ANY UNPRINTED OR TORN OR MISSING PAGES OR ITEMS, ETC, IF SO, GET IT REPLACED BY A COMPLETE TEST BOOKLET.
 2. ENCODE CLEARLY THE TEST BOOKLET SERIES **A, B, C OR D** AS THE CASE MAY BE IN THE APPROPRIATE PLACE IN THE RESPONSE SHEET.
 3. You have to enter your Roll Number on this Test Booklet in the Box provided alongside.
DO NOT write *anything else* on the Test Booklet.
- Your Roll No. _____
4. This Booklet contains 120 items (questions). Each item comprises *four* responses (answers). You will select *one* response which you want to mark on the Response Sheet. In case you feel that there is more than one correct response, mark the response which you consider the best. In any case, choose **ONLY ONE** response for each item.
 5. In case you find any discrepancy in this test booklet in any question(s) or the Responses, a written representation explaining the details of such alleged discrepancy, be submitted within three days, indicating the Question No(s) and the Test Booklet Series, in which the discrepancy is alleged. Representation not received within time shall not be entertained at all.
 6. You have to mark all your responses **ONLY** on the separate Response Sheet provided. *See directions in the Response Sheet.*
 7. All items carry equal marks. Attempt **ALL** items. Your total marks will depend only on the number of correct responses marked by you in the Response Sheet.
 8. Before you proceed to mark in the Response Sheet the response to various items in the Test Booklet, you have to fill in some particulars in the Response Sheet as per instructions sent to you with your Admit Card and Instructions.
 9. While writing Centre, Subject and Roll No. on the top of the Response Sheet in appropriate boxes use **“ONLY BALL POINT PEN”**.
 10. After you have completed filling in all your responses on the Response Sheet and the examination has concluded, you should hand over to the Invigilator only the Response Sheet. You are permitted to take away with you the Test Booklet.

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ROUGH WORK

1. Who wrote that 'Administration is determined action in pursuit of common purpose' ?
(A) John A. Veig (B) J. Nehru
(C) H. Simon (D) L.D. White
2. "The Art of administration is the direction, coordination and control of more persons to achieve some purpose or objectives." Whose words are these ?
(A) Dwight Waldo (B) Marshall E. Dimock
(C) L.D. White (D) Max Weber
3. The essay on 'The Study of Administration' was written by :
(A) Urwick (B) Gullick
(C) Simon (D) Wilson
4. Which one of the following is a common feature of public administration ?
(A) Efficiency (B) Flexible rules
(C) Rigid rules (D) Profit Oriented
5. Who is the author of the book 'General and Industrial Management' ?
(A) Gullick (B) Fayol
(C) Urwick (D) Simon
6. Public Policy formulation primarily relates to which of the following ?
(A) Legislature (B) Executive
(C) Judiciary (D) President
7. The term Scientific Management was first given by :
(A) Taylor (B) Brandis
(C) Weber (D) Simon
8. Which of the following is not one of Luther Gullick's 10 principles of organization ?
(A) Specialization (B) Centralization
(C) Bases of Department (D) Delegation

9. Which of the following authors was not a critic of the scientific principles of Administrative ?
- (A) Simon (B) Dahl
(C) Waldo (D) Gullick
10. Who is the author of the book 'Public Administration as a Developing Discipline' ?
- (A) L.D. White (B) D. Waldo
(C) R. Golembiewski (D) F. Goodnow
11. Which of the following kinds of theory for Public Administration was not stressed by Stephen K. Bailey ?
- (A) Descriptive (B) Normative
(C) Communicative (D) Assumptive
12. In which year the Comparative Administration Group (CAG) was founded ?
- (A) 1960 (B) 1962
(C) 1966 (D) 1970
13. Which of the following writers criticised human relationists for neglecting economic dimension ?
- (A) L.D. White (B) Peter Drucker
(C) Herbert Simon (D) B.M. Gross
14. Which of the following is a feature of Classical Theory of Organization ?
- (A) Social System (B) Informal System
(C) Closed System (D) Ecological System
15. Which of the following is not one of the problems of science of Public Administration as identified by Robert Dahl ?
- (A) Efficiency (B) Values
(C) Individual Personality (D) Social Framework
16. Who defined organization as "a system of consciously coordinated personal activities of two or more persons" ?
- (A) White (B) Follet
(C) Weber (D) Barnard

17. Which of the following kinds of studies of administrative systems was not advocated by F.W. Riggs ?
- (A) Empirical (B) Economical
(C) Nomothetic (D) Ecological
18. Which of the following was not a major theme of New Public Administration ?
- (A) Market Orientation (B) Client Orientation
(C) Social Equity (D) Values
19. Which of the following is a major contributor to 'Public Choice School' ?
- (A) D. Waldo (B) Vincent Ostrom
(C) M. Bhattacharya (D) Frederickson
20. Which one of the following human characteristics is close to an assumption under McGregor's Theory X ?
- (A) Commitment (B) Self-Direction
(C) Avoidance (D) Creativity
21. Which of the following is generally regarded as the proponent of ZBB ?
- (A) Peter Drucker (B) Robert McNamara
(C) F. Roosevelt (D) Peter Phyrre
22. 'Bounded Rationality Model' was given by which of the following authors ?
- (A) Etzioni (B) Barnard
(C) Drucker (D) None of these
23. Which of the following is not a legislative motion to control finances ?
- (A) Token Cut (B) Policy Cut
(C) Substantial Cut (D) Economy Cut
24. Which of the following is the Parliamentary Committee to control delegated legislation ?
- (A) Committee on Subordinate Legislation
(B) Committee on Executive Legislation
(C) Committee on Delegated Legislation
(D) Committee on Administrative Legislation

25. Who wrote the book “Dynamics of Bureaucracy” ?
(A) Max Weber (B) Robert Micheals
(C) Peter Blau (D) Karl Marx
26. In an informal organization the stress is on which of the following ?
(A) Vertical communication (B) Lateral communication
(C) Written communication (D) None of these
27. Who introduced the concept of ‘constructive conflict’ as a normal process of organization ?
(A) Chester Barnard (B) M.P. Follet
(C) Dwight Waldo (D) Frank Marini
28. In USA which of the following form of government is there ?
(A) Parliamentary (B) Presidential
(C) Unitary (D) None of the above
29. British Legislature is having which of the following system ?
(A) Bicameral (B) Unicameral
(C) Unitary (D) Multi cameral
30. Who suggested the ‘Multiplicity of Command’ in place of ‘Military type of foreman’ ?
(A) Henry Fayol (B) Luther Gulick
(C) F.W. Taylor (D) Lyndall Urwick
31. Who enunciated the Bureaucratic Theory of Organization ?
(A) F.W. Taylor (B) Max Weber
(C) Elton Mayo (D) Robert Dahl
32. Which one of the following is a feature of Weber’s Ideal Bureaucracy ?
(A) Line and staff (B) Impersonality
(C) Effectiveness (D) Informal organization

33. The concept of Comparative Public Administration arose in the context of which of the following ?
- (A) USA (B) Developing countries
(C) Developed countries (D) East Europe
34. The book entitled “Scientific Management” was authored by :
- (A) C.I. Barnard (B) A.K. Rice
(C) F.W. Taylor (D) E.L. Trist
35. The main focus of Development Administration was on :
- (A) Developing countries (B) Communist countries
(C) The developed countries of the west (D) All of the above
36. “Papers on the Science of Administration” was edited by :
- (A) Dimock and Dimock (B) Rudolph and Rudolph
(C) Gullick and Urwick (D) Awasthi and Maheswari
37. Which of the following authors popularized the concept of “Management by Objective” ?
- (A) Taylor (B) Drucker
(C) Etzioni (D) Argyris
38. Which one of the following is not a primary thrust of New Public Management ?
- (A) Market Orientation (B) Privatization
(C) Cost Cutting (D) Centralization
39. In which year Audit was separated from Accounts in India ?
- (A) 1952 (B) 1956
(C) 1972 (D) 1976
40. Which of the following states never passed any Act on Right to Information ?
- (A) J & K (B) Tamil Nadu
(C) Punjab (D) Goa

41. Which of the Parliamentary Committee examines the report of C & AG ?
(A) Estimates Committee (B) Public Accounts Committee
(C) Committee on Public Undertakings (D) Committee on Company Affairs
42. Which of the following is the Central Financial Agency in USA ?
(A) Chief Comptroller (B) Ministry of Finance
(C) Budget Deptt. (D) Office of the Management & Budget
43. 'Whitley Councils' were originated in which of the following countries ?
(A) UK (B) USA
(C) France (D) Japan
44. By which title the institute of Ombudsman is known in UK ?
(A) Chancellor (B) Chief Jurist
(C) Parliamentary Commissioner (D) Chief Ombudsman
45. 'Droit Administratif' is a part of administrative system of which of the following countries ?
(A) UK (B) USA
(C) France (D) Russia
46. In which country 'department' is a unit of local Government ?
(A) India (B) UK
(C) USA (D) France
47. A gram-sabha consists of which of following range of members ?
(A) 5 to 13 (B) 10 to 25
(C) 20 to 50 (D) None of these
48. Withdrawal of money from 'Consolidated Fund of India' is authorized by which of the following ?
(A) Finance Act (B) Appropriation Act
(C) Money Bill (D) Expenditure Act

49. Which of the following is not a common training method ?
- (A) Syndicate (B) Role Play
(C) Desensitivity (D) Incidence
50. At which of the following places National Forest Academy is situated ?
- (A) Hyderabad (B) Shimla
(C) Nagpur (D) Dehradun
51. Indian Institute of Public Administration was established on the recommendation of which of the committee ?
- (A) Gorwala (B) Santhanam
(C) Appleby (D) Kohli
52. Which of the following is not a unit of Joint Consultative Machinery (JCM) in India ?
- (A) National Council (B) Regional Council
(C) Departmental Council (D) Local Council
53. Which of the following is not a kind of 'leave' granted to government employees in India ?
- (A) Study Leave (B) Paternity Leave
(C) Excursion Leave (D) Extra-ordinary Leave
54. Which of the following commissions held for the first time that "the Minister is responsible for the action taken by his secretary" ?
- (A) ARC (B) Appleby
(C) Gorwala (D) Chagla
55. Which of the following is not an accepted principle of sound budgeting ?
- (A) Rule of Lapse (B) Net Budgeting
(C) Cash Basis (D) Departmental Basis
56. The word "CLECT" is associated with which of the following ?
- (A) Diffracted administrative system (B) Fused administrative system
(C) Prismatic administrative system (D) Ancient administrative system

57. The years in which the two Minnow Brook Conferences were held are :
- (A) 1969 and 1989 (B) 1967 and 1987
(C) 1968 and 1988 (D) 1970 and 1990
58. Herbert A. Simon is among the pioneers of which of the following approaches ?
- (A) Behavioural approach (B) Philosophical approach
(C) Legal approach (D) Structural approach
59. The term 'Bureaucracy' was coined first of all by :
- (A) F.W. Taylor (B) Louis Brandies
(C) Vincent de Gourney (D) L.D. White
60. Classical Theory of organization is also known as :
- (A) The Structural theory (B) Behaviouralist theory
(C) Bureaucratic theory (D) Historical theory
61. Hawthorne Experiments were carried out in which of the following countries ?
- (A) USA (B) UK
(C) Japan (D) France
62. In the opinion of Likert which of the following types of leaders are more effective ?
- (A) Job centred (B) Production centred
(C) Task oriented (D) Organization centred
63. 'Zone of Indifference' is associated with the authority concept given by which of the following authors ?
- (A) Henry Fayol (B) Max Weber
(C) H.A. Simon (D) Chester Barnard
64. The ecological approach in the study of Public Administration was emphasized by :
- (A) John M. Gaus (B) Robert Dahl
(C) Heady (D) Riggs

65. Henry Fayol suggested 'Gang Plank' to avoid which of the following ?
(A) Centralization (B) Corruption
(C) Disorder (D) Delay
66. The concept of 'Self-Actualization' is propounded by which of the following ?
(A) Herzberg (B) Maslow
(C) Rensis Likert (D) Mc Gregor
67. Development Administration is basically regarded as which of the following ?
(A) Goal-oriented System (B) Value-oriented System
(C) Rule-oriented System (D) Knowledge-oriented System
68. Which of the following models was given by Herbert Simon ?
(A) Incremental model (B) Bounded Rationality model
(C) Mixed scanning model (D) Optimal model
69. In total how many demands are included in General Budget in India ?
(A) 88 (B) 102
(C) 109 (D) 117
70. Employees of which of the following organization are generally the 'civil servants' ?
(A) Public Corporation (B) Departmental undertaking
(C) Government Company (D) Holding Company
71. In 1997 a total how many public enterprises were listed as "Navratans" ?
(A) 7 (B) 8
(C) 10 (D) 11
72. Which of the following Parliamentary Committees has the primary task to suggest economies and improvements ?
(A) PAC (B) Committee Public Undertakings
(C) Committee on Govt. Assurances (D) Estimates Committee

73. In which year Railway Budget was separated from General Budget ?
(A) 1921 (B) 1935
(C) 1948 (D) 1952
74. Who is the author of 'Public Policy Making Reexamined' ?
(A) Laswell (B) Wildavasky
(C) Caiden (D) Drorr
75. The office of the CVC was established on the recommendations of which of the committee ?
(A) Ashoka Mehta (B) ARC
(C) Santhanam (D) Gorwala
76. Which of the following authors is generally associated with mathematical expression of Span of Control ?
(A) Fayol (B) Simon
(C) Graicunas (D) Hudson
77. Which of the following authors regarded New Public Administration as anti-positivist, anti-technical and anti-bureaucratic ?
(A) Golembiewski (B) Simon
(C) Fredrickson (D) Marini
78. In which year the 'Department of Disinvestment' came up ?
(A) 1997 (B) 1999
(C) 2001 (D) 2003
79. Which of the following is not levied by a State Government ?
(A) Taxes on Mineral Rights (B) Taxes on Land and Building
(C) Duties on succession to agricultural land (D) Stamp duties on bills of exchange
80. Normally how many days are allotted for voting of budget demands in India ?
(A) 15 (B) 22
(C) 24 (D) 26

81. The first Municipal Corporation established in India was at :
- (A) Bombay (B) Madras
(C) Calcutta (D) Hyderabad
82. Which of the following is the term of the office of C & AG ?
- (A) 6 Yrs. (B) 5 Yrs.
(C) 4 Yrs. (D) 3 Yrs.
83. To meet the unexpected expenses through which of the following grants are made by the Parliament ?
- (A) Policy Grant (B) Extraordinary Grant
(C) Vote of Credit (D) Surplus Grants
84. Under which article of the Constitution an Inter-State Council is established ?
- (A) 256 (B) 263
(C) 270 (D) 272
85. The 'split system' refers to the separation of which of the following ?
- (A) Audit and Accounts (B) Line and Staff
(C) Legislative and Executive (D) Policy Making and Executive
86. A Public Corporation is created by / under which of the following ?
- (A) Legislative (B) Executive
(C) Constitution (D) Indian Companies Act
87. Which of the following is a Staff Agency ?
- (A) Independent Regulatory Commission of USA (B) Damodar Valley Corporation
(C) Health Department (D) Planning Commission
88. Path-goal model of leadership has been developed by :
- (A) Leland P. Bradford (B) Robert J. House
(C) Fred E. Fiedler (D) Ronald Uppot

89. The concept of 'Grapevine' is associated with which of the following ?
(A) Span of Control (B) Communication
(C) Coordination (D) Supervision
90. 'Span of Control' originally means which of the following ?
(A) Number of subordinates that an officer can effectively supervise
(B) Range of activities that a Supervisor can supervise
(C) Number of units that a Supervision can supervise
(D) Number of field agencies that a supervisor can supervise
91. In which year the Merit Principle, as the basis of recruitment was started in Britain ?
(A) 1854 (B) 1885
(C) 1886 (D) 1857
92. 'Rule of Lapse' means which of the following ?
(A) All appropriations voted by the legislature expire at the end of the financial year
(B) All pending bills in Parliament lapse
(C) The demand for grants of a ministry lapse with criticism of its policy by the opposition
(D) The appropriation bill lapses if it is not returned by the Rajya Sabha within 14 days
93. How many types of emergencies have been envisaged under the Indian Constitution ?
(A) Two (B) Three
(C) Four (D) Five
94. Which one of the following statement about the Planning Commission in India is true ?
(A) It is a constitutional body (B) It is a statutory body
(C) It is a body created by an executive order (D) It is quasi-judicial in character
95. Who was the Chairman of the First Finance Commission ?
(A) K.C. Neogi (B) Sri Santhanam
(C) Narahari Rao (D) R.A. Gopala Swamy

96. Which one of the following is not an All India Service ?
- (A) Indian Forest Service (B) Indian Administrative Service
(C) Indian Railway Service (D) Indian Police Service
97. The President of India is an integral part of the which of the following ?
- (A) All the State Legislative Assemblies (B) The Council of Ministers
(C) The Parliament (D) The Rajya Sabha
98. In which year National Development Council was set up ?
- (A) 1957 (B) 1971
(C) 1980 (D) 1952
99. Which was the first All India Service created on the basis of Macaulay's Report ?
- (A) Indian Police Service (B) Indian Foreign Service
(C) Indian Civil Service (D) Indian Medical Service
100. Which of the following states was the first one to adopt the Panchayati Raj System ?
- (A) Maharashtra (B) Haryana
(C) Rajasthan (D) Gujarat
101. Which article of the Constitution prescribes the appointment of the Union Public Service Commission ?
- (A) Article 309 (B) Article 317
(C) Article 310 (D) Article 316
102. The Vice-President of India is elected by the members of :
- (A) Lok Sabha only (B) Rajya Sabha only
(C) Both the houses of Parliament (D) State Assemblies and Parliament
103. The Constitution of India is broadly patterned in structure upon :
- (A) The Government of India Act, 1858 (B) The Government of India Act, 1935
(C) The Government of India Act, 1919 (D) The Government of India Act, 1909

104. If the President of India wants to resign, to whom shall he address his letter of resignation ?

- (A) The Prime Minister (B) The Speaker of the Lok Sabha
(C) The Chief Justice of India (D) The Vice-President of India

105. All executive actions of State are taken in the name of :

- (A) The President of India (B) The Chief Minister of State
(C) The Chief Justice of the State (D) The Governor of the State

106. A State Legislature is empowered to legislate on which of these ?

- (A) 68 subjects (B) 61 subjects
(C) 67 subjects (D) 58 subjects

107. Which of the following writ literally means 'Command' ?

- (A) Certiorari (B) Quo Warranto
(C) Mandamus (D) Prohibition

108. The Right to Constitutional Remedies is enshrined in which of these ?

- (A) Article 32 (B) Article 33
(C) Article 48 (D) Article 53

109. The Directive Principles of State Policy are enshrined in which part of the Constitution ?

- (A) Part III (B) Part IV
(C) Part V (D) Part VI

110. The Mandal as a unit of local self government was recommended by the :

- (A) Balwantrai Mehta Committee (B) Ashok Mehta Committee
(C) Vengal Rao Committee (D) M.T. Raju Committee

111. The Finance Commission is constituted after how many years ?

- (A) Ten Years (B) Five Years
(C) Seven Years (D) Two Years

112. High Court Judges are appointed by which of the following ?
- (A) The Chief Minister (B) The Governor
(C) The Chief Justice of India (D) The President of India
113. A Directorate primarily acts as which of the following ?
- (A) Policy making body (B) Policy execution body
(C) Staff agency (D) Advisory body
114. In which year the office of District Collector came into existence ?
- (A) 1773 (B) 1772
(C) 1787 (D) 1790
115. The State Finance Commission was set up under which of the following :
- (A) 73rd Constitutional Amendment Act (B) 72nd Constitutional Amendment Act
(C) 68th Constitutional Amendment Act (D) 69th Constitutional Amendment Act
116. Which one of the following was an important contribution of F.W. Taylor ?
- (A) Mental Revolution (B) Labour Revolution
(C) Social Revolution (D) Communication Revolution
117. Which one of the following is an essential feature of informal organization ?
- (A) Scalar Chain (B) Planned
(C) Social Group (D) Unity of Direction
118. Which of the following authors is associated with 'agriara-industria' model ?
- (A) Riggs (B) Weidner
(C) Stone (D) Heady
119. Which of the following is not an item added under the Twelfth Schedule of the Constitution ?
- (A) Urban Planning (B) Public Health
(C) Sports Stadium (D) Cattle Ponds

120. Removal of the C & AG has been provided under which of the Article of the Constitution ?

(A) 147

(B) 148

(C) 149

(D) 151

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