

1[CCE.M]1

Public Administration–I

(21)

Time : Three Hours

Maximum Marks : 300

INSTRUCTIONS

- (i) Answers must be written in English.
- (ii) The number of marks carried by each question is indicated at the end of the question.
- (iii) The answer to each question or part thereof should begin on a fresh page.
- (iv) Your answers should be precise and coherent.
- (v) The part/parts of the same question must be answered together and should not be interposed between answers to other questions.
- (vi) Candidates should attempt question nos. **1** and **5** which are compulsory and any **three** out of the remaining questions, selecting at least **one** question from each Section.
- (vii) If you encounter any typographical error, please read it as it appears in the text book.
- (viii) Candidates are in their own interest advised to go through the General Instructions on the back side of the title page of the Answer Script for strict adherence.

- (ix) No continuation sheets shall be provided to any candidate under any circumstances.
- (x) Candidates shall put a cross (X) on blank pages of Answer Script.
- (xi) No blank page be left in between answer to various questions.

SECTION–A

1. Comment on the following questions in 200 words each :
 - (a) According to White, Administration is "The direction, co-ordination and control of many persons to achieve some purpose or objective". 25
 - (b) The Human Relations Approach contributed valuable insights to understand the intricacies of organizations especially their structure and working and thus to organisation theory. 25
 - (c) Civil Service is a great body of men and women that translates law into action. 25
2. Substantiate the proposition that while politics is concerned with policy-making, administration is concerned with policy implementation. 50
3. Define 'Scientific Management'. Assess the contribution made by F.W. Taylor to Scientific Theory of Management. 50
4.
 - (a) What is meant by Recruitment ? Explain the different methods of Recruitment and bring out their merits and demerits.
 - (b) What do you understand by Span of Control ? Examine the factors which influence the span of control.
 - (c) Define Supervision. What are the techniques of supervision ? 50

SECTION–B

5. Comment on the following questions in 200 words :
 - (a) The general syndrome of grievances—properly called discontent—has become a normal feature where there is a disparity between government performance and popular expectations. 25
 - (b) A natural question arises why the legislatures in most of the countries prefer to get the disputes between the individual and the Public Authority settled through an Administrative Tribunal rather than ordinary Courts ? 25
 - (c) All policies must be in accordance with the Constitution which was adopted as the Fundamental law of the Land. 25
6. Examine Rigg's 'Prismatic Society' model. Explain the characteristics of Prismatic Society. 50
7. Write short notes on the following in 200 words each :
 - (a) Write a critical note on the Second Administrative Reforms Commission.
 - (b) What is the meaning of Development Administration ? Explain its main instruments.
 - (c) Explain how the Judiciary controls administration in India. 50
8. What is meant by 'Auditing' ? 'Auditing is an important function in Financial Administration.' Discuss. 50