



JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION
Solina, Srinagar – 190009

Subject: J&K Combined Competitive (Main) Examination-2018

Notification No. PSC/Exam/72/2018

Dated: 16.10.2018

I M P O R T A N T

- The Commission has developed an online Application Form for the Combined Competitive (Main) Examination. The Application Form together with instructions for filling up the Application Forms will be available at the website of the Commission from **18.10.2018**.
- Syllabus for the (Main) Examination as contained in SRO 103 dated 23.02.2018, read with Notification No. PSC/Exam/2018/46 dated 18.06.2018 is available on the website of the Commission.
- Candidates are advised to go through the instructions and all the eligibility conditions prescribed for the examination before filing the online Application Form.
- **Last date for filing of online Application complete in all respects along with the requisite fee (online mode only) is 20.11.2018.**
- Candidates will also be required to submit by hand/in person or through speed post a hard copy of the downloaded online application form along with the online fee receipt and the other requisite documents, in the Office of the PSC either at Solina, Srinagar or Reshamgarh Colony, Jammu as the case may be on or before **23.11.2018**.
- The Commission will not be responsible for any postal/courier delays after the above prescribed last date.

- a) Date of commencement for submission of online applications = **18.10.2018**
- b) Last Date for submission of online applications/online fee = **20.11.2018**
- c) Last Date for submission of the hard copy along with the documents = **23.11.2018**

1. Online applications are invited from the candidates who have been declared to have qualified for the admission to the J&K Combined Competitive (Main) Examination, 2018 vide Notification No. PSC/Exam/66/2018 dated 27.09.2018 in accordance with SRO 103 dated 23.02.2018, read with Notification No. PSC/Exam/2018/46 dated 18.06.2018 and J&K Public Service Commission (Conduct of Examination) Rules, 2005 as amended from time to time to fill up the posts in the below mentioned Services:-

- A. Junior Scale of J&K Administrative Service;
- B. J&K Police (Gazetted) Service, and
- C. J&K Accounts (Gazetted) Service.

2. **Details of vacancies to be filled up are as under:-**

Total Number of Vacancies	=	70
a. Junior Scale of J&K Administrative Service	=	27
b. J&K Police (Gazetted) Service	=	31
c. J&K Accounts (Gazetted) Service	=	12

Service and Category wise breakup of the vacancies is as under:-

S.No.	Service	OM	RBA	SC	ST	ALC	OSC	Total
1.	Junior Scale of J&K Administrative Service	16	05	02	03	01	00	27
2.	J&K Police (G) Service	18	06	02	03	01	01	31
3.	J&K Accounts (G) Service	07	02	01	01	00	01	12
TOTAL		41	13	05	07	02	02	70

* In accordance with the communication under no. GAD(Ser)Genl/137/2016 dated:19.06.2018 from General Administration Department, there is no horizontal reservation for PHC candidates against the vacancies covered in this notification.

3. Scheme of Examination:

The Main Examination shall consist of written examination and a Personality Test (Interview). The written examination will consist of eight (8) papers of conventional essay type in the papers set out in part (B) of Appendix-I as per the detailed syllabus in Appendix-II (part B), out of which one (01) paper will be of qualifying nature. The detailed Syllabus for the (Main) Examination as contained in SRO 103 dated 23.02.2018, read with Notification No. PSC/Exam/2018/46 dated 18.06.2018 is available on the website of the Commission.

Only those candidates who have been declared by the Commission to have qualified the Preliminary Examination vide PSC Notification No. PSC/Exam/66/2018 dated 27.09.2018 are eligible for admission to the Main Examination subject to their eligibility in accordance with the rules which is further subject to the scrutiny of the documents at the time of depositing of the hard copy of the downloaded online application form and at any stage which the Commission may deem fit and expedient.

The Examination shall commence from **23rd of February, 2019** as already mentioned in Notification No. PSC/Exam/2018/38 dated:25.05.2018 and Notification No. PSC/Exam/66/2018 dated:27.09.2018. A detailed date sheet (schedule) is being notified separately.

The candidates shortlisted based on Preliminary Examination, besides, applying through online mode for the Combined Competitive (Main) Examination, shall also be required to submit a hard copy of the form alongwith the below mentioned requisite documents duly attested in the offices of the Commission located at Jammu and Srinagar as the case may be :-

- Academic qualification (Bachelor's Degree Certificate along with marks card of all semesters);
- Age;
- Character;
- Permanent resident of the State;
- Category Certificate, in case of candidates belonging to any reserved category (valid & in force)
- Disability Certificate, in case of Physically Handicapped Candidates.

Note:-

- No certificate except the Matriculation certificate or equivalent thereof shall be admitted in proof of age.
- Character certificate shall mean a certificate issued by the Head of the Educational Institution or by the University last attended by the candidate or by any gazetted officer of the State. In case of a candidate already in Government Service, the character certificate shall mean a certificate issued by his/her Controlling Officer.

- iii. The blind candidates and candidates with Locomotor Disability and Cerebral Palsy, where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment), are entitled to compensatory time of 20 minutes per hour subject to the condition that the concerned candidate(s) produce a certificate in the prescribed proforma before the Commission along with other requisite documents on or before the cutoff date. It is however informed that if on verification at any stage of the examination, it is found that the above concession has been availed of by any candidate by misrepresentation, concealment of any material fact(s) or fraud, his or her candidature shall be cancelled and he/she will be liable to prosecution/disciplinary action by the Commission.

Provided that the application forms submitted for the examination, incomplete in any manner shall be rejected without any notice to the candidate(s). However, the Commission shall notify the list of such candidates whose candidature is rejected on account of incomplete forms.

After successful submission of the online form, the candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is given below:-

General Category	=	Rs.1000/=
Reserved Categories	=	Rs.500/=
PHC Candidates	=	Nil

4. Eligibility Conditions:

The conditions of eligibility and age limit etc. of a candidate shall be determined with reference to the SRO 103 dated 23.02.2018, read with Notification No. PSC/Exam/2018/46 dated 18.06.2018 and shall further be subject to the fulfillment of the following parameters:-

- he/she should have qualified the Combined Competitive (Preliminary) Examination, 2018.
- he/she must be a permanent resident of J&K State; and
- he/she must hold a Bachelor's Degree in any subject from a recognized University in India or from a Foreign University declared by Government in consultation with the Commission to be equivalent to a degree of a recognized University.

Further, a candidate shall have to provide a proof to the effect that he/she had appeared fully in the requisite examination on or before the last date for filing/submission of Application Form for Preliminary Examination and has qualified the said Examination at the time of filing the online Application Form for the Main Examination. In case he or she fails to do so, he or she, as the case may be, shall not be admitted to the Main Examination.

d) Age Limit:

- A candidate must have attained the age of 21 years but must not have crossed the age of **37 years** (in case of OM candidates) on **1st January 2018** i.e. a candidate must have been born not earlier than **01.01.1981** and not later than **01.01.1997**.
- The upper age limit in case of following shall, however, be **39 years** again reckonable with reference to **01.01.2018**:
 - Candidates belonging to Scheduled Castes (SC)/Scheduled Tribes (ST)/Socially and Educationally Backward Classes (RBA/ALC/SLC);
 - Candidates holding a civil post in the State in a substantive capacity.

The upper age limit for **Physically Challenged candidates** is **40 years** irrespective of the category to which such a candidate belongs.

Provided further that a candidate who has completed two years service in substantive capacity to be certified by his Head of Department shall alone be eligible to claim the benefit of upper age limit under clause (b) above.

Note: Two years of service for the above purpose will be determined on 01.01.2018, as 1st January is relevant for purpose of determination of the age in the services.

Provided further that candidates in respect of J&K Police (Gazetted) Service should possess the following physical standards also, namely:

a. For Males:

Height	165 cm
Chest girth	84 cms
Expansion	5 cm

b. For Females:

Height	150 cm
Chest girth	79 cm
Expansion	5 cm

III. For Candidates from Leh/Kargil

a. For Males:

(i) Height	160 cm
(ii) Chest girth	79 cm
(iii) Expansion	5 cm

b. For Females:

Height	145
Chest girth	74 cm
Expansion	5 cm

Provided also that the candidate(s) already holding a civil post in the State shall submit their hard copy of the downloaded online application(s) through their respective Heads of Office with an advance copy of the application directly to Commission and in case the Commission receives an intimation withholding permission from the employer in respect of a candidate who has applied for or is appearing in the Combined Competitive Examination, his/her application shall be rejected and candidature cancelled. Such a candidate may, however, be allowed to appear in the examination as a fresh candidate subject to the condition that the said candidate is otherwise eligible under rules.

Explanation: The expression "Civil post in the State" mentioned above means a post in any departmental service under the State and includes the posts in the High Court of J&K and the J&K State Legislature".

Note:

- The candidate should carefully mention about **his/her choice for the centre** and the **Optional Subject** for the examination while filing the Online Application Form.
- Under no circumstances, request for change in the choice once exercised by the candidate in respect of optional subject shall be entertained.**

5. The necessary instructions regarding filling up of online applications are given herein below:-

- Candidates are required to apply online through the website of the Commission i.e <http://www.jkpsc.nic.in>. No other means/ mode of application shall be accepted.
- Candidates are first required to go to the JKPSC website www.jkpsc.nic.in and click on the link "One Time Registration" or click on Login menu if you have already created your profile with the JK PSC.
- After logging into your account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact

information & educational qualification, service details and uploading of documents etc.

- d) The candidate shall also be required to upload the images of recent photograph and signature. Photograph image must mention the date in which it is taken.
- e) Size of the photograph (passport size) and signature must be between 10kB to 20kB in *.jpeg or *.jpg only.
- f) After successful submission of all the details in your OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.
- g) Click on the “show jobs” as shown against the respective post/examination you want to apply.
- h) On Clicking on the “show jobs” a window will appear on your computer screen. Select the month of the advertisement notification for which you want to apply, a link(s) for the post(s) will appear on the computer screen.
- i) An “APPLY” button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.
- j) On clicking “APPLY” button, an instruction window will appear. Candidates should read instructions carefully before clicking on “APPLY” button at the bottom of the webpage.
- k) On clicking “APPLY” button, the system will display all facts/particulars that a candidate have mentioned while filling up the necessary fields of his/her OTR account.
- l) Once the candidate is satisfied about the filled in details, then, he or she may mention the Preliminary RollNo/Optional Subject/Centre details etc and after that may click on “SUBMIT” button to finally push the data into server with successful submission report, which he or she can print. In case, a candidate feels that the fields/data filled are/is wrong then he or she will be required to edit the details by pressing the EDIT button, until he or she is satisfied about the correctness of the information required to be filled in the desired fields.
- m) **Note that the Online Application Form for Mains Examination must have the same particulars like Name/Parentage/DOB/Category etc as mentioned in the Preliminary Application Form.**
- n) **Application Form once submitted cannot be edited.**
- o) On successful submission of the online application, a window will open with a link to print application form.
- p) **Candidates have to pay the requisite fee through online mode only in the “SUBMITTED APPLICATIONS” menu in your account.**
- q) After successful payment of the fee, the fee status with transaction details will be reflected on the Online Application form. Candidates must check the fee status by clicking on the “*Print Application*” button in the “*submitted Applications menu*” in your jkpsc account. In case the payment status shows either “*not submitted or under processing or status has not been reflected on your submitted application form*”, candidate(s) are advised to contact the JKPSO Office at Solina/Resham Ghar Colony Jammu immediately for clarification.
- r) Submission of fee payment shall not be accepted/ entertained after cut-off date fixed for the advertisement notification.

IMPORTANT

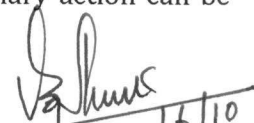
- s) Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

6. Action against candidates found guilty of misconduct:-

Candidates are advised that they should not furnish any particulars that are false or suppress any material information. While submitting hard copy of the application in the Commission, candidates are warned that they should, in no case, alter or otherwise temper with any entry in a document or its attested/certified copy submitted by them, nor should they submit a tampered/fabricated document. If there is any inaccuracy or discrepancy between two or more such documents or their attested /certified copies, an explanation regarding this discrepancy should be furnished.

A candidate who is, or has been, declared by the Commission, to be guilty of:

- i. obtaining wrongful support of his/her candidature by any means, or
- ii. impersonating, or
- iii. procuring impersonation by any person, or
- iv. submitting fabricated documents or documents which have been tampered with or
- v. making statements which are incorrect , or false or suppressing material information or
- vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- vii. using unfair means during the test, or
- viii. writing irrelevant matter including obscene language or pornographic matter , in the script(s), or
- ix. misbehaving in any other manner in the examination hall, or
- x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of their test, or
- xi. attempting to commit or , as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, shall be liable;
 - (a) to be disqualified by the Commission from selection for which he/she is a candidate , and/or
 - (b) to be debarred either permanently or for a specified period:-
 - (i) By the Commission from any examination or selection held by them.
 - (ii) By the State Government from any employment under them, and
 - (c) if he/she is already in service under Government, disciplinary action can be taken against him/her under the appropriate rules.


(Rajesh Sharma), KAS
Secretary

J&K Public Service Commission
Dated: 16.10.2018

No: PSC/Exam/KAS(M)/2018

Copy to the: -

1. All Financial Commissioners/Principal Secretaries/Secretaries to Government.
2. Resident Commissioner, J&K Government New Delhi.
3. Director General Police J&K, Srinagar.
4. Divisional Commissioner Kashmir/Jammu.
5. All Deputy Commissioners.
6. All Heads of Departments.

7. Director, Information & Public Relation, Department of Information & Public Relation, J&K Government Srinagar with the request to publish the notification in all the leading local dailies of Srinagar/Jammu.
8. Director Radio Kashmir/ Jammu/Srinagar/Leh.
9. Director Doordarshan Kendra Jammu/ Srinagar/Leh.
10. Private Secretary to His Excellency The Governor J&K State, Srinagar.
11. Private Secretary to Hon'ble Chief Minister, J&K State, Srinagar.
12. General Manager, Government Press, Srinagar for publication of notification in the extra ordinary issue of Govt. Gazette. He is requested to provide 10 copies of the above notification immediately upon its publication
13. P.S. to Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
14. P.S. to Member for information of _____ Hon'ble Member.
15. All Sr. Standing /Standing Counsel J&K PSC, Srinagar/Jammu.
16. P.A. to Controller of Examinations, J&K Public Service Commission.
17. Incharge website for uploading the Notification on the official website of the Commission.
18. Notice Board J&K Public Service Commission, Srinagar/Jammu.
19. Main file.

DISABILITY CERTIFICATE

1. Name of the Candidate: _____
2. Father's/Husband's Name: _____
3. Sex & Age: _____
4. Address: _____
5. Mark of Identification: _____
6. Type of Disability: _____

- A. Visual Disability
- B. Hearing Impairment
- C. Locomotor Disability
- D. Mental Retardation
- E. Cerebral Palsy
- F. Any other (specified in the Act)

7. Diagnosis: _____
8. Degree of Disability (%age) _____

(Detailed in the Act/Guidelines): _____
9. Validity: _____

Medical Officer

Medical Officer

Chairman Medical Board

- Act means J&K Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1998.
- Medical Board will give permanent disability certificate in case of such permanent disabilities where there are no chances of variation in the degree of disability. Wherever there is any chance of variation in the degree of disability, the Medical Board will indicate period of validity in the certificate.

N.B One of the Medical Officer should be specialist in the concerned disability.