



**JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION**  
**Solina, Srinagar**  
([www.jkpsc.nic.in](http://www.jkpsc.nic.in))

**TENDER NOTICE**

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For and on behalf of Governor of J&K State, sealed Tenders affixed with stamps with Rs.5/- (Five) are invited from the reputed registered agencies engaged in providing of skilled/unskilled manpower, in connection with the performance of **Gate keeping** duties in the J&K Public Service Commission's office Complex at Solina, Srinagar. The duty hours for such personnel shall be during day time i.e. from **8:00 A.M.** to **6:00 P.M.** and also on holidays, when-ever required. The personnel should be able-bodied and in uniform and preference shall be given to the persons having past experience in gate-keeping/security related duties.

The earnest money deposit of **Rs.5000/- (Rupees five thousand only)** in the shape of CDR pledged to the Secretary, J&K Public Service Commission should be annexed with the Tender documents giving the details of job required to be undertaken and general terms and conditions applicable hereto can be had from the office of J&K Public Service Commission on any working day after 2:00 P.M from FA/CAO of this Commission and on the website of J&K PSC. The last date for receipt of the tenders shall be **19.05.2015** upto 2:00 P.M.

The tenders shall be opened on 19.05.2015 at **3:00 P.M.** in presence of the tenderers who may wish to be present.

**Sd/-**

Under Secretary,  
J&K Public Service Commission,  
Dated: 12-05-2015.

No: PSC/Adm/22/2015

Copy for information and necessary action to:-

1. The Director Information Department, Srinagar for publication of the Tender Notice in leading Dailies of Jammu and Srinagar cities.
2. General Manager, Government Press Jammu/Srinagar for publication in the Government Gazette.
3. FA/CAO, J&K PSC.
4. P.A. Secretary for information of the Secretary, J&K PSC.
5. I/C Computerization, J&K PSC for hoisting on the website.
6. Notice Board, J&K PSC, Jammu/Srinagar.
7. Main file/Order file.

## **TERMS AND CONDITONS FOR GATE- KEEPING**

1. Before submitting the tender, the entrepreneurs should visit the sites and apprise themselves about the nature, volume and quality of work.
2. The tendering entrepreneur has to deposit earnest money of Rs.5000/- (Rupees five thousand only) in the shape of CDR pledged to Secretary, J&K Public Service Commission.
3. No tender shall be entertained which is received after cut of date and time.
4. The CDR of successful tenderer shall be released in his favour one month after the successful completion of the contract.

**“Provided that in case the Commission is not satisfied with the performance of contractor the Commission may terminate the contract by giving a prior notice of one month”.**

**Provided further that the CDR’s in favour of unsuccessful tenders shall be released within a period of ten days from the date of opening of the tender”.**

5. The conditional tenders shall be liable to outright rejection.
6. The period of contract shall be five months from June-2015 to October, 2015. Contract can be extended on such terms and conditions for a further period as may be specified by the allotting authority.
7. That for unsatisfactory performance owing to absence of contractor’s staff, deficiencies in services or for any other reason, the allotting authority shall be within its rights to make necessary deductions from the running bills of the contractor/firm for such deficiency in services. Alternatively, the allotting authority may, after giving any opportunity or being heard to the contractor, get such deficiencies fulfilled at the cost and responsibility of the contractor/firm.
8. Income Tax and other taxes as per rules shall be deducted at source from the running bills of the Contractor/Firm. Deduction at source towards taxes shall be effected as per rates applicable.
9. The Contractor Firm shall strictly comply with laws/rules/regulations etc. in force including those relating to payment of minimum wages and Workman’s Compensation etc. as applicable during the currency of the contract in respect of any employee or workman employed or engaged by the Contractor/Firm. The Contractor/Firm shall also comply with all the rules and regulations of local authorities, during performance of field activities. For any violation in this regard, the Contractor/Firm, shall be solely responsible and the Commission shall not incur any responsibility or liability on this account.

10. All registration and statutory fee, if any, payable in respect of the Contractor Firm's work, pursuant to this contract shall be the responsibility of the Contractor/Firm and shall be payable by the Contractor/Firm only.
11. The Contractor/Firm shall be exclusively liable to make payment to all the personnel engaged by him for execution of the works and providing of Commission, services and shall comply with all provisions of Labour laws. If at any time the Commission, is held liable as "Employer" or "Principal Employer" to pay compensation/contribution etc, under any Act or Court decision in respect of the employees of the Contractor/Firm, then the Contractor/Firm shall reimburse the amount of such compensation/contribution so paid by the Commission, immediately, or in the alternative the Commission shall deduct/recover such amount from the payment/charges due to the contractor/firm.
12. That the Contractor/Firm shall provide uniform to all personnel engaged by the said firm and ensure that they are clad in proper uniform during their working hours.
13. The contractor/firm shall be responsible for all acts of omission/Commission, committed by the personnel engaged by him for execution of the job covered under the contract.
14. The Contractor/firm shall indemnify/reimburse the Commission the loss or damage caused on account of any direct or indirect negligence whether inadvertent or otherwise by the staff engaged for the purpose.
15. The Commission reserves the right to reject any/all tenders without giving reason therefor.

**Sd/-**

Under Secretary,  
J&K Public Service Commission,