



**JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION
POLO GROUND SRINAGAR.**

(www.jkpsc.nic.in)

TENDER NOTICE

1. Sealed tenders affixed with Revenue Stamp of **Rs. 5/- (Rupees Five only)** are invited for the supply of below mentioned items for the J&K Public Service Commission:-

S. No.	Item	Quantity Required
1.	A4 Paper	200 Reams.
2.	Fs Paper	200 Reams.

1. Tenders are to be submitted on prescribed Tender Forms which can be obtained on application form to be had from the office of the Financial Advisor/CAO, J&K Public Service Commission, Pologround, Srinagar on payment of **Rs.50/- (Rupees fifty only)** in cash or a demand draft in favour of the Secretary, J&K Public Service Commission, which will not be refunded. Specifications, sample patent quality and quantity etc. are mentioned above which can also be confirmed from the Commission's office by each tenderer before giving their tender.
2. Tenders must be submitted in properly sealed doubled envelopes.
3. Duly marked Tender for supply of above items should be addressed to the Secretary, J&K Public Service Commission and should reach this office on or before **28.06.2012 (05.00 P.M.)** The sealed tender should be handed over personally at the above office and a receipt obtained by hand. The tenders will be opened on **29.06.2012** by the Committee headed by the Secretary or an officer duly authorized by him in the presence of any intending suppliers or their representative who may wish to be present.
4. The Commission is not bound to accept the lowest tender and may reject any tender or any part of the tender without assigning any reason there for.
5. Intending Tenderers shall have to deposit earnest money of **Rs.2000/- (Rupees two thousand only)** as CDR pledged to Secretary, J&K PSC, without which tenders will not be considered. The earnest money will be refunded to unsuccessful tenderers within one month of the final acceptance of the Tender.
6. Rates should be quoted for the type of articles specified above in case of offer for alternative articles, full specification, make patent etc. should be furnished along with the rate.
7. Tenders received after the prescribed time and date will be rejected.
8. The requirement is tentative and may change from time to time.
9. The detailed Terms and Conditions as per Form F.C 31-A of Jammu and Kashmir Financial Code Volume- II will apply and the same are also available on the Commission's website under Tenders.

11. The Tenderer should be duly registered with the J&K Commercial Taxes Department under the VAT Act and copy of the TIN allotted by the Department should be enclosed with the Tender.

Under Secretary,
J&K Public Service Commission,
Srinagar.

No:- PSC/Adm/Stationery/60/98-99
Copy to the:-

Dated:- 21-06-2012