



JAMMU & KASHMIR PUBLIC SERVICE COMMISSION
Polo Ground, Srinagar, Kashmir - 190001
(<http://www.jkpsc.nic.in>)

NOTIFICATION NO.: PSC/EXM/2013/47
D A T E D : 0 5 . 0 6 . 2 0 1 3

J&K COMBINED COMPETITIVE (PRELIMINARY) EXAMINATION, 2013

Important:

- ☛ The Application Form (OMR) is an electronically Scannable document and should be handled and filled in very carefully after reading the instructions attached to the Application Form.
- ☛ **No certificates/testimonials are required to be attached with the Application Form. Any false information furnished by the Candidate in the OMR Form shall render him/her ineligible besides making him/her liable for disciplinary proceedings.**
- ☛ The Application Forms duly filled in should be submitted in the designated branches of J&K Bank listed in para 3 herein below by or before **12.07.2013**. **No Application Form shall be received in person or by post, by the Commission.**

Schedule of Sale and Receipt of Application Forms

1. Sale of Application Forms for Preliminary Examination along-with copy of SRO 387 dated 01.12.2008 as amended from time to time containing the syllabus for the examination (Preliminary/Mains) will commence from **13.06.2013**.

Last date for receipt of Application Forms for Preliminary Examination: **12.07.2013**

Tentative Schedule of Examinations:

The Jammu and Kashmir Public Service Commission proposes to conduct the Combined Competitive Preliminary and Main Examination as per the following schedules:-

☛ **Date of Preliminary Examination (In two Sessions) = 15.09.2013**

☛ **Date of Commencement of Main Examination = 01.03.2014**

2. Applications, in prescribed forms are invited from the permanent residents of J&K State for Preliminary Examination for the posts listed below in the pay scale of Rs. 9300-34800 PB-2 with grade pay of Rs. 4800 in the following services through Combined Competitive Examination in accordance with SRO 387 dated 01.12.2008 read with SRO 270 of 2013 dated 23-05-2013:-

Sr. No.	Service	OM	RBA	SC	ST	ALC	SLC	Total
1.	Junior Scale of J&K Administrative Service	32	13	05	06	02	02	60
2.	J&K Police (G) Service	13	04	01	02	-	-	20
3.	J&K Accounts (G) Service	11	04	02	02	-	-	19
Total		56	21	08	10	02	02	99

- * **One post each in Jr. Scale of the J&K Administrative Service and J&K Accounts (Gazetted) Service is earmarked for selection of Physically challenged candidates through Horizontal Reservation in accordance with Govt. Order No.61-SW of 2001 dated 13.03.2001 read with Govt. Order No.108-SW of 2013 dated 01.04.2013 and Combined Competitive Examination Rules, 2008.**

3. **How to obtain and deposit the Application Form:** The candidates seeking admission to the Preliminary Examination can obtain the Application Forms along-with copy of SRO 387 dated 01.12.2008 as amended from time to time containing the syllabus for the examination, instructions for filling up of the Application Form, Acknowledgement Card and an Envelope for

submitting the Application Forms, from the designated branches of the J&K Bank on cash payment as per following rates:

A) Rs. 800/- (Rupees Eight Hundred only inclusive of service charges of the Bank) for Open Merit/General Category Candidates.

B) Rs. 550/- (Rupees Five hundred and fifty only inclusive of service charges of the Bank) for SC, ST, RBA, LAC, Social Caste (SLC) and Physically Challenged (PHC) category candidates.

C) The female candidates in BPL (Below Poverty Line) category can obtain the Application Form from the Bank free of cost on production of requisite document.

The designated branches of the J&K Bank as per para 3 are as follows:-

District Srinagar SSI Lal Chowk Gole Mkt.,Karan Nagar Khanyar NIT, Hazratbal Soura Parimpora (Qamarwari) Baghat Barzulla Nabera Complex Moving Secretariat Shalimar Bagh Jawahar Nagar (Main) Polo View, Sgr	District Ganderbal Ganderbal District Kulgam Kulgam Main District Bandipora T.P. Bandipora Gurez District Pulwama Awantipura Pulwama Main Pampore District Shopian Hosp. Road, Shopian District Leh Leh Main District Kathua Kathua Main Basohli District Udhampur Shakti Nagar District Rajouri J. Nagar Rajouri District Doda Doda Main Bhaderwah	District Budgam Budgam Main Chadura Magam District Anantnag T.P.Anantnag Cheeni Chowk Ashajipora Bijbehara District Kupwara Old Chowk Kupwara Tangdhar Handwara Main District Baramulla K.B.Adda, Baramulla Pattan N.C Sopore District Kishtwar Kishtwar Main District Ramban Ramban Banihal District Reasi Reasi Main District Samba Samba Main Vijaypur
District Kargil Kargil (Main) District Jammu Shalimar Road Nagrota Chand Nagar Link Road New University Campus Bakshi Nagar Talab Tilloo Kachi Chawni Gandhi Nagar Sidhra Janipur Residency Road Nai Basti, Satwari District Poonch Poonch (Main) Outside J&K Prithvi Raj Road, New Delhi		

The Application Forms, along-with copy of SRO 387 dated 01.12.2008 as amended from time to time containing the syllabus for the examination, shall be available at the above designated branches of J&K Bank on all working days during office hours up-to **11.07.2013**. **However, the candidates are advised to approach the Bank during the hours of Transaction at the Bank. No Application Form will be sold on 12.07.2013, which is the last date for receipt of applications.**

In case the Application Forms are not available in a particular branch for any reasons, the candidates are advised to approach any other designated branch.

The duly filled in Application Forms can be deposited by the candidates at any of the above designated branches of the J&K Bank. **No form shall be received by the office of the J&K PSC.**

4. **Eligibility Conditions:** The conditions of eligibility as laid down in Notification SRO :387 dated 01.12.2008 read with SRO 270 of 2013 dated: 23.05.2013 shall be as under: -

A candidate:

- (i) must be a permanent resident of the State;

- (ii) must have attained the age of 21 years but must have not crossed the age of 35 years (in case of OM candidates) on 1st January, 2013 i.e. a candidate must have been born not earlier than 01.01.1978 and not later than 01.01.1992.

The upper age limit in case of following shall, however be 37 years again reckonable with reference to 01.01.2013:-

- a) Candidates belonging to Scheduled Castes/ Scheduled Tribes/ Socially and Educationally Backward Classes;
- b) Candidates holding a civil post in the State in a substantive capacity:

The upper age limit for **physically challenged** candidates is **38 years** irrespective of the category to which such a candidate belongs.

Provided further that a candidate who has completed two years service in substantive capacity to be certified by his Head of the Department, shall alone, be eligible to claim the benefit of upper age limit under clause (b) above.

Note: - Two years of Service for the above purpose will be determined on 01.01.2013, as 1st January is relevant for purpose of determination of the age in the services.

- (iii) must hold a Bachelor's degree of a recognized University in India or of a foreign University declared by Government in consultation with the Commission to be equivalent to the degree of a recognized Indian University:

Provided that the candidates who have appeared fully in the above examination on or before the last date for receipt of application forms for Preliminary Examination for such degree from any such University the passing of which would render them eligible to appear in the examination but the result of their examination has not been declared, shall be allowed to appear in the preliminary examination. All such candidates who are declared qualified by the Commission for taking the Combined Competitive (Main) Examination shall have to produce proof of passing such examination with their applications for the Main Examination failing which such candidates shall not be admitted to the Main Examination;

Provided further that in respect of candidates for J&K Police (Gazetted) Service, the candidate should possess the following physical standards also:-

I. For Males:

- (a) Height: 165 cm
- (b) Chest girth Min. 84 cm. Expansion 5 cm

II. For Females:

- (a) Height: 150 cm
- (b) Chest girth Min. 79 cm. Expansion 5 cm

III. For candidates from Leh/ Kargil

a. For Males:

- (i) Height: 160 cm
- (ii) Chest girth: Min. 79 cm. Expansion 5 cm

b. For Females:

- (i) Height: 145 cm
- (ii) Chest girth: Min. 79 cm. Expansion 5 cm”

Provided also the candidate(s) already holding a civil post in the State shall submit their applications through Head of Office with an advance copy of the application directly to Commission and in case the Commission receives an intimation withholding permission from the employer in respect of a candidate who has applied for, or is appearing in the Combined Competitive Examination, his/her application shall be rejected and candidature cancelled. Such a candidate may, however, be allowed to appear in the examination as fresh candidate subject to the condition that the said candidate is otherwise eligible under rules.

Explanation:- :- The expression “Civil post in the State” mentioned above means a post in any departmental service under the State and includes the posts in the High Court of J&K and the J&K State Legislature”.

5. **How to apply:**

- i. Since the Application Form (OMR) is to be electronically scanned, due care should be taken while handling and filling in the Application Form neatly and correctly. (While filling in the Application Form, please refer to detailed instructions given in the instruction sheet supplied with the Application Form).
- ii. The candidate should fill in the data/information at relevant spaces of the Acknowledgement Card, along with his Form Number and the name of the examination.
- iii. One recently captured passport size photograph of the candidate, duly attested by a Gazetted Officer should be firmly pasted at the space provided in the Application Form.

Note: The candidates are advised to write their complete postal address including Pin Code to facilitate quick postal deliveries.

- i. **The last date for submission of the Application Forms shall be 12.07.2013.**
- ii. Application Forms received after the last date will not be entertained under any circumstances, whatsoever, and shall be deemed to have been rejected without any notice.

Note: The applicant should, therefore, ensure that his/her Application Form is submitted in the above designated branches of the J&K Bank on or before 12.07.2013.

- The admission to the Combined Competitive (Preliminary) Examination, 2013 shall be purely provisional and subject to the determination of eligibility as prescribed under rules. The candidate(s) shall be personally responsible for submission of any false/incomplete information and the consequences that shall follow in such cases including cancellation of the candidature/initiation of proceedings against him. Such candidates shall be liable to be disqualified from appearing in the said examination/future examinations as may be decided by the Commission.

6. **Acknowledgement of Application Forms:**

- ☞ Candidates will be issued Acknowledgement Cards by the counter/Receipt Assistant at the designated branch of the J&K Bank at the time of submission of the duly filled in Application Form.
- ☞ **This Acknowledgement Card is an important document which may be required at various occasions to prove the *bonafide* of the candidature and should therefore be preserved properly.**

7. **Centre of Examination:**

- I. The Examination will be held at different centres located in Srinagar and Jammu cities.
- II. **If a candidate records more than one optional subject and/or more than one centre in his/her Application Form, his/her Application Form will be rejected.**
- III. The candidature of such candidates who do not indicate the optional subject in the Application form and leave the corresponding oval blank, will also be rejected.
- IV. The allotment of centres shall be at the sole discretion of the Commission. Once a centre is allotted to a candidate, request for change of centre will neither be entertained, nor will any such communication/request be replied to by the Commission.

Note: The candidate should carefully exercise his/her choice for the examination centre viz. Srinagar/Jammu and optional subject for the examination while filling in the Application Form. Optional subject once chosen shall not be changed.

8. **Correspondence with the Commission:** The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:

i. The candidates are advised to remain in touch with the Commission through its official website (www.jkpsc.nic.in/www.jkpsc.org). The admit cards shall be available on the Commission's website for downloading by the candidates from the date as will be notified by the Commission separately. The Commission shall not be responsible for any postal delay of the admit cards sent to them by post. However, if a candidate does not find his/her admit card on the said website or does not receive it by post 15 days before the conduct of examination, he/she in his/her own interest, should contact the Commission's office at Polo Ground Srinagar/Resham Garh, Colony, Bakshi Nagar, Jammu for ascertaining the reasons or for obtaining a duplicate copy of Admit Card, as the case may be.

ii. Change in address, if any, should be communicated to the Commission at the earliest. Although, the Commission would make every effort to take account of such changes, it does not take any responsibility in this regard.

☞ **Important:** All correspondence with the Commission should, invariably, contain the following particulars:

- (a) Name and year of the Examination;
- (b) Application Form number;
- (c) Full name of the candidate (in Block letters); and
- (d) Complete postal address as given in the Application Form.
- (e) Email Address of the candidate
- (f) Mobile/Landline No. with STD Code.

G E N E R A L I N S T R U C T I O N S

- i. Candidate(s) should fill up the Application Form(s) carefully.
- ii. No column of Application Form should be left blank.
- iii. **Incomplete or incorrectly filled in Application Forms will be rejected. No representation or correspondence regarding such rejection shall be entertained.**
- iv. **The candidate(s) should also note that their admission at all the stages of the examination shall be provisional, subject to their fulfilling the prescribed eligibility conditions.**
- v. If it comes to the notice of the Commission at any time before or after the Examination, or Interview, that a candidate does not fulfil any of the eligibility conditions or the candidate has claimed eligibility based on misrepresentation, fraud or concealment of material facts or impersonation; his/her candidature for the examination shall be cancelled and he/she shall be also liable for prosecution/disciplinary action by the Commission which includes debarment form appearing in the future examinations.
- vi. Any change of address given in the Application Form should at once be communicated to the Controller of Examinations, Jammu and Kashmir Public Service Commission.
- vii. Candidates must be in sound bodily health. They must, if selected, be prepared to undergo such medical examination and satisfy such medical authority, as the Government may require.
- viii. Canvassing, in any form, shall disqualify a candidate.
- ix. **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT**
Candidates are warned that they should not furnish any particulars that are false or suppress any material information. While filling in the Application Forms, candidates are also warned that they should, in no case, alter or otherwise tamper with any entry in the Application Form.
A candidate who during the course of examination is, or has been, declared by the Commission, to be guilty of:
 - i. obtaining by wrongful support of his/her candidature by any means;
 - ii. impersonating;
 - iii. procuring impersonation by any person;
 - iv. submitting fabricated documents or documents which have been tampered with;
 - v. making statements which are incorrect, or false or suppressing material information;
 - vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection;
 - vii. using unfair means during the examination;
 - viii. writing irrelevant matter including obscene language or pornographic matter, in the Answer script(s);
 - ix. misbehaving in any other manner in the examination hall;

- x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examination;
- xi. possessing of mobile phone or any other communication device, electronic equipment/gadget or any like device
- xii. attempting to commit or, as the case may be, abetting the commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, be liable:-
 - a. to be disqualified by the Commission from selection for which he/she is a candidate, and/or
 - b. to be debarred either for a specified period:-
 - i. by the Commission from any examination or selection held by them;
 - ii. by the State Government from any employment under them, and
 - c. if he/she is already in service under Government, to disciplinary action under rules.

I M P O R T A N T

- i. Candidate must read the detailed instructions for the candidates before filling in the Application Form. He/she must fill the form strictly according to the instructions.
- ii. Candidate must ensure that no column of Application Form is left blank or wrongly filled, as information furnished therein would be used for deciding the eligibility of the candidate. Application Form not filled correctly and as per the instructions is liable to be rejected and the onus of such rejection would be on the candidate himself/herself. The Commission will not entertain any claim in respect of such rejection.
- iii. For any query visit the Commission's Website www.jkpsc.nic.in/www.jkpsc.org or the Commission's facilitation centers at Srinagar/Jammu.

Sd/-
(Dr. T.S. Ashok Kumar) IFS
Secretary & Controller of Examinations
J&K Public Service Commission
Dated: 05.06.2013

No: PSC/Exam/KAS/2013